

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Wednesday, December 22, 2010 3:35 PM
To: katherine.miller@sfgov.org
Subject: Nov 2010 report
Attachments: DA-BOT Monthly Report (NOV 2010) (FINAL).docx; Main Master List 11 10.xls

I don't think I sent this to you sorry ☺ let me know if you have any questions

Joanna Hernandez

Criminal Justice & Reentry Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1500 Mission Street
San Francisco, CA 94103
(415) 575-2190 Direct
(415) 575-2101 Main
(415) 575-2170 Fax
<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.



Please consider the environment before printing this email.

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Thursday, December 16, 2010 11:25 AM
To: Katherine Miller
Cc: Eugene Clendinen
Subject: Fw: Edited workorder agreement for CalGRIP
Attachments: Work order agreement - Back on Track - D.A., 12-10-10.xls

Sorry if this is a dumb question, but are we now modifying our grant to Goodwill to increase it by \$76,528?

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

----- Forwarded by Sheila Arcelona/DA/SFGOV on 12/16/2010 11:19 AM -----

**Katherine
Miller/DA/SFGOV**

ToFannie W Yeung/SFPD/SFGOV@SFGOV

12/15/2010 04:44
PM

ccDana Lang/SFPD/SFGOV@SFGOV, Sheila
Arcelona/DA/SFGOV@SFGOV

Subject

Re: Fw: Edited workorder agreement for CalGRIP



Hi Fannie, I am connecting you with Sheila Arcelona in our Fiscal Division to work out this aspect. Thanks,
Katy

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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 Fannie W Yeung---12/15/2010 04:13:54 PM---Hi Katy, For the billing terms, we'd like to add: "The DA's Office will submit at a minimum quarte

**Fannie W
Yeung/SFPD/SFGOV**

ToKatherine Miller/DA/SFGOV@SFGOV

12/15/2010 04:13 PM

ccDana Lang/SFPD/SFGOV@SFGOV

SubjectFw: Edited workorder agreement for CalGRIP

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"The DA's Office will submit at a minimum quarterly billing with supporting documentation to SFPD by 4/15/11, 7/15/11, 10/15/11, 1/15/12 with final billing no later than 4/15/12."

Will this work for your office?

Thanks,

Fannie Yeung
Fiscal Division - Grants Unit
San Francisco Police Department
Tel: (415) 553-1660
Fax: (415) 553-4999

-----Forwarded by Fannie W Yeung/SFPD/SFGOV on 12/15/2010 03:50PM -----

To: Fannie W Yeung/SFPD/SFGOV@SFGOV
From: Dana Lang/SFPD/SFGOV
Date: 12/15/2010 03:26PM
Subject: Fw: Edited workorder agreement for CalGRIP

Fannie,

Please review the attached information and coordinate with Li Wu and Katy Miller to complete the work order agreement. Thank you.

Dana

-----Forwarded by Dana Lang/SFPD/SFGOV on 12/15/2010 03:25PM -----

To: Dana Lang/SFPD/SFGOV@SFGOV
From: Katherine Miller/DA/SFGOV
Date: 12/15/2010 03:16PM
Cc: Lauren Bell/DA/SFGOV@SFGOV, Ranon Ross/DA/SFGOV@SFGOV
Subject: Edited workorder agreement for CalGRIPH

Hi Dana,

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Katy

(See attached file: Work order agreement - Back on Track - D.A., 12-10-10.xls)

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Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Thursday, December 16, 2010 10:50 AM
To: Fannie W Yeung
Cc: Dana Lang; Katherine Miller; Eugene Clendinen; Sally Xie
Subject: Re: Fw: Edited workorder agreement for CalGRIP

Hi Fannie,
You can send the agreement to Eugene Clendinen, our CFO. for signature. Thanks!

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

 Fannie W Yeung---12/16/2010 10:42:38 AM---Hi Sheila, These are state funds. It's up to you how to track them as long as you can provide the

Fannie W
Yeung/SFPD/SFGOV

ToSheila Arcelona/DA/SFGOV@SFGOV

12/16/2010 10:42 AM

ccKatherine Miller/DA/SFGOV@SFGOV, Dana
Lang/SFPD/SFGOV@SFGOV

Subject

Re: Fw: Edited workorder agreement for CalGRIP



Hi Sheila,

These are state funds. It's up to you how to track them as long as you can provide the supporting documents to us when you bill.

Who should I send the agreement to for signature?
Thanks,

Fannie Yeung
Fiscal Division - Grants Unit
San Francisco Police Department
Tel: (415) 553-1660
Fax: (415) 553-4999

-----Sheila Arcelona/DA/SFGOV wrote: -----

To: Katherine Miller/DA/SFGOV@SFGOV

From: Sheila Arcelona/DA/SFGOV
Date: 12/16/2010 09:33AM
Cc: Dana Lang/SFPD/SFGOV@SFGOV, Fannie W Yeung/SFPD/SFGOV@SFGOV
Subject: Re: Fw: Edited workorder agreement for CalGRIP

Hi Fannie,

To confirm our conversation today, we will bill quarterly by the 15th but we will likely be one month behind because of the contractor's billing cycle being the 30th of the month.

Are these federal funds being passed through the State?

Do we need to set up a separate index code to track them, or can we just use our general work order index code?

Let me know. Thanks!

Sheila Arcelona
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Miller/DA/SFGOV**

12/15/2010 04:44
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ToFannie W
Yeung/SFPD/SFGOV@SFGOV
ccDana
Lang/SFPD/SFGOV@SFGOV
Sheila
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To: Katherine
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cc: Dana
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Will this work for your office?

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Fannie Yeung
Fiscal Division - Grants Unit
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Tel: (415) 553-1660
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Who should I send the agreement to for signature?
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Katherine Miller/DA/SFGOV	ToFannie W Yeung/SFPD/SFGOV@SFGOV ccDana Lang/SFPD/SFGOV@SFGOV, Sheila Arcelona/DA/SFGOV@SFGOV
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[attachment "Work order agreement - Back on Track - D.A., 12-10-10.xls" removed by Fannie W Yeung/SFPD/SFGOV]

Miller, Katherine (DAT)

From: Cristel Tullock
Sent: Thursday, December 16, 2010 9:33 AM
To: chaskac@fivekeyscharter.org; Lauren Bell/DA/SFGOV
Cc: steveg@fivekeyscharter.org; Katherine Miller
Subject: 9920 Aide to Professional Interview Schedule

Hi Lauren and Chaska,

I have confirmed the following for interviews on Friday:

1:00 p.m.

1:15 p.m.

1:30 p.m.

1:45 p.m.

2:00 p.m.

Thank you,


Cristel M. Tullock
Division Director, Acting
Community Services Specialized Division
San Francisco Adult Probation Department
880 Bryant Street, Room 200
San Francisco, CA 94103-4673
415.553.1788
415.575.8899 fax

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Wednesday, December 15, 2010 5:03 PM
To: Katherine Miller
Cc: Dana Lang; Fannie W Yeung
Subject: Re: Fw: Edited workorder agreement for CalGRIP
Attachments: Work order agreement - Back on Track - D.A., 12-10-10.xls

Hi, I don't think the reporting dates will work, since our contractor invoices us by the last day of the month, per their contract.

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

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ToFannie W Yeung/SFPD/SFGOV@SFGOV

12/15/2010 04:44
PM

ccDana Lang/SFPD/SFGOV@SFGOV, Sheila
Arcelona/DA/SFGOV@SFGOV

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Miller, Katherine (DAT)

From: Jenni.York@CH2M.com
Sent: Friday, December 10, 2010 3:25 PM
To: katherine.miller@sfgov.org
Subject: RE: Interested in Back on Track opportunities

YES! Perfect timing. Have a great holiday and I will write up a proposal. My timeline is flexible so I'll email you next year!
Thanks, Jenni

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Friday, December 10, 2010 1:46 PM
To: York, Jenni/SAC
Subject: RE: Interested in Back on Track opportunities

Hi Jenni, thanks for checking in. I actually did speak with my supervisor, who liked the idea very much. Obviously we are in flux right now in terms of who the next DA will be, but I do think it's a good possibility that we would like you to go ahead with this. Would it work for you if we sit down again in early January to confirm the project?

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
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F: (415) 553-9700

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<Jenni.York@CH2M.
com>

To
12/09/2010 06:43 AM <katherine.miller@sfgov.org>
cc

Subject
RE: Interested in Back on Track
opportunities

Hi there. Now that the situation for the DA has changed, is it best to put my research request on hold until things settle down a little? I want to discuss this with my advisor but if the research is off permanently, let me know and I'll find some other way to infiltrate your ranks. If it seems a possibility in the future, like 2011, I will discuss this with my advisor and get started writing a proposal for you for both cost savings and cost analysis for social return on investment. Thanks. Jenni

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]

Sent: Monday, November 08, 2010 4:46 PM

To: York, Jenni/SAC

Subject: Re: Interested in Back on Track opportunities

Hi Jenni, let's meet at 10:00 am at Cafe Roma, which is across from the Hall of Justice (Bryant Street between 7th and 8th).

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
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<Jenni.York@CH2M.
com>

To

11/08/2010 04:38 PM <katherine.miller@sfgov.org>
cc

Subject

Re: Interested in Back on Track
opportunities

Yes! 10 am would be perfect, name the spot! Thanks. Jenni

----- Original Message -----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]

Sent: Monday, November 08, 2010 05:16 PM

To: York, Jenni/SAC

Subject: RE: Interested in Back on Track opportunities

Hi Jenni, I can meet any time between 10 and 2:15 - let me know what's best for you. Could you meet me at a cafe near my office?

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<Jenni.York@CH2M.
com>

To

11/06/2010 11:57 AM <katherine.miller@sfgov.org>
cc

Subject

RE: Interested in Back on Track
opportunities

Hi Katy.

I will be in SF on Monday, 11/15. Do you have any time during that day to meet?

Please let me know, I can meet at any time that day, if you have anything open.

Thanks so much.

Jenni

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]

Sent: Monday, November 01, 2010 3:26 PM

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Monday, November 29, 2010 12:12 PM
To: Lauren.Bell@sfgov.org; katherine.miller@sfgov.org
Subject: FW: Questions Regarding The Back On Track Program
Attachments: Questions for the BOT Staff.docx

Can someone pleas contact this person thanks

-----Original Message-----

From: Hyunjae Shin [mailto:hshin002@umaryland.edu]
Sent: Monday, November 29, 2010 6:11 AM
To: Joanna Hernandez
Subject: Questions Regarding The Back On Track Program

Good morning Ms. Hernandez,

My name is Jae Shin and I am a student currently enrolled in the Re-entry Clinic at the University of Maryland School of Law. The Clinic represents individuals who are committed to taking affirmative steps to overcome the hurdles attached to a criminal record.

The majority of individuals we represent face uphill battles in securing employment because of their records. They are all stigmatized by their records, in spite of their dedication to improving their lives, providing for their families, and contributing to their communities. As a part of the Clinic's attempt to alleviate these struggles, we have been corroborating with the Baltimore City Mayor's Office to research and implement a prosecutor based re-entry program in the City of Baltimore.

Our preliminary research led us to San Francisco's Back On Track (BOT) program. The program's utilization of the Deferred Entry of Judgment in place of a felony conviction for narcotics sales is of particular interest to Baltimore's efforts to prevent over-crowding of correctional facilities. In addition, BOT seems like an ideal way for non-violent first time drug offenders in Baltimore to avoid the stigma that inevitably attaches to a criminal conviction while providing them with the opportunity to educate and rehabilitate themselves.

While the Goodwill Industries website provided a wealth of useful information, there were several questions/issues left unanswered. I have attached a short list of questions in Word format to this e-mail. If you could please find the time to respond to the questions, it will be greatly appreciated. In addition, if there are other organizations or personnel that are better suited for answering the questions I have attached, please provide me with their contact information.

Thank you very much for your time. I look forward to hearing from you soon.

Sincerely,

Jae Shin

--

Hyunjae Shin
J.D. Candidate 2012
University of Maryland School of Law
hshin002@umaryland.edu

Miller, Katherine (DAT)

From: Jenni.York@CH2M.com
Sent: Tuesday, November 16, 2010 4:29 PM
To: katherine.miller@sfgov.org
Subject: RE: Interested in Back on Track opportunities
Attachments: Jennifer M York11-2010.doc

Thanks so much for meeting with me yesterday.
I am attaching my resume.
I tried to slant it, then gave up, lots and lots of hazardous waste and engineering.

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Monday, November 08, 2010 4:46 PM
To: York, Jenni/SAC
Subject: Re: Interested in Back on Track opportunities

Hi Jenni, let's meet at 10:00 am at Cafe Roma, which is across from the Hall of Justice (Bryant Street between 7th and 8th).

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

This e-mail message is intended only for the personal use of the recipient (s) named above. This message may be an attorney-client communication and as such privileged and confidential. If you are not an intended recipient, you may not review, copy or distribute this message. If you have received this communication in error, please notify us immediately by e-mail and delete the original message.

<Jenni.York@CH2M.
com>

To
11/08/2010 04:38 PM <katherine.miller@sfgov.org>
cc:

Subject
Re: Interested in Back on Track
opportunities

Yes! 10 am would be perfect, name the spot! Thanks. Jenni

----- Original Message -----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]

Sent: Monday, November 08, 2010 05:16 PM

To: York, Jenni/SAC

Subject: RE: Interested in Back on Track opportunities

Hi Jenni, I can meet any time between 10 and 2:15 - let me know what's best for you. Could you meet me at a cafe near my office?

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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<Jenni.York@CH2M.
com>

To
11/06/2010 11:57 AM <katherine.miller@sfgov.org>
cc

Subject
RE: Interested in Back on Track
opportunities

Hi Katy.

I will be in SF on Monday, 11/15. Do you have any time during that day to meet?

Please let me know, I can meet at any time that day, if you have anything open.

Thanks so much.

Jenni

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]

Sent: Monday, November 01, 2010 3:26 PM

To: York, Jenni/SAC

Subject: Re: Interested in Back on Track opportunities

Hi Jenni,
Sorry for the delay in responding to your email. I would be happy to set a time to talk about possibilities for you to work with Back on Track.

Please let me know some days/times that would work for you.

Best,

Katy

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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<Jenni.York@CH2M.
com>

10/22/2010 12:59 PM To
<katherine.miller@sfgov.org>
cc

Subject
Interested in Back on Track
opportunities

[REDACTED]
[REDACTED]
In January 2011, I will start my research project.

Of all the programs I have identified and looked into, I am most interested in conducting additional research for a program such as Back on Track.

[REDACTED]

Would it be possible for me to set up an appointment to speak with you regarding any additional data gathering you may need, interviews with participants, actively volunteering and working with program participants, or any tasks for which you may need a volunteer?

[REDACTED]

I can barely contain my excitement at the prospect of participating in a program such as Back on Track and I am sincerely interested.

I look forward to hearing from you.

Thanks so much.

Jenni

Jenni York/MBA
Publications Specialist
CH2M HILL
Mobile [REDACTED]
jyork@ch2m.com
www.ch2mhill.com

To: York, Jenni/SAC
Subject: Re: Interested in Back on Track opportunities

Hi Jenni,
Sorry for the delay in responding to your email. I would be happy to set a time to talk about possibilities for you to work with Back on Track.
Please let me know some days/times that would work for you.
Best,
Katy

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<Jenni.York@CH2M.
com>

To
10/22/2010 12:59 PM <katherine.miller@sfgov.org>
cc

Subject
Interested in Back on Track
opportunities

[REDACTED]
In January 2011, I will start my research project.
Of all the programs I have identified and looked into, I am most interested in conducting additional research for a program such as Back on Track.

[REDACTED]
Would it be possible for me to set up an appointment to speak with you regarding any additional data gathering you may need, interviews with participants, actively volunteering and working with program participants, or any tasks for which you may need a volunteer?

[REDACTED]

I can barely contain my excitement at the prospect of participating in a program such as Back on Track and I am sincerely interested.

I look forward to hearing from you.

Thanks so much.

Jenni

Jenni York/MBA
Publications Specialist
CH2M HILL
Mobile: [REDACTED]
jyork@ch2m.com
www.ch2mhill.com


Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Wednesday, November 10, 2010 3:43 PM
To: katherine.miller@sfgov.org
Cc: Sharon.Owsley@sfgov.org; Ranon.Ross@sfgov.org
Subject: Oct 2010 masterlist
Attachments: Main Master List October 2010.xls

Joanna Hernandez

Criminal Justice & Reentry Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1500 Mission Street
San Francisco, CA 94103
(415) 575-2190 Direct
(415) 575-2101 Main
(415) 575-2170 Fax
<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.

 Please consider the environment before printing this email.

Miller, Katherine (DAT)

From: Sharon Owsley/DA/SFGOV
Sent: Monday, November 29, 2010 3:38 PM
To: jhernandez@sfgoodwill.org
Cc: dsanchez@sfgoodwill.org; katherine.miller@sfgov.org; Ranon.Ross@sfgov.org; Rema.Breall@sfgov.org; sworley@sfgoodwill.org; Lenore Anderson
Subject: Re: acceptable duties for community service


Hello BOT/Goodwill

After considering Joanna's reply I continue to believe that janitorial services should be performed by professional staff engaged for such a function by each community service site. Thus, our participants should be directed to other activities.

If one of our participants wishes to secure employment in the janitorial sector (a worthwhile endeavor), we can identify the appropriate internship/training program to pursue that course.

As I mentioned, I would like to take this opportunity to discuss the job descriptions of all our community site partners. This is probably best done at our manager's meeting.

Thank you,
Sharon

 jhernandez---11/23/2010 04:01:51 PM---Hello everyone, Just for clarification part of the BOT C.S orientation we go over expectations with each site supervisors. In r

jhernandez@sfgoodwill.org

11/23/2010 04:02 PM

Please respond to
jhernandez@sfgoodwill.org

ToSharon.Owsley@sfgov.org, sworley@sfgoodwill.org,
dsanchez@sfgoodwill.org

ccRanon.Ross@sfgov.org, katherine.miller@sfgov.org,
Rema.Breall@sfgov.org

SubjectRe: acceptable duties for community service

Hello everyone, Just for clarification part of the BOT C.S orientation we go over expectations with each site supervisors. In regards to cleaning bathrooms that is okay if being a Janitor is part of the job description. The site we are talking about is a community center that provides after school programing and they do require Janitorial support. If you need more information about this matter please let me know .. Thank you Joanna Hernandez - BOT Manager

Sent on the Sprint® Now Network from my BlackBerry®

From: Sharon.Owsley@sfgov.org
Date: Tue, 23 Nov 2010 15:19:28 -0800
To: <jhernandez@sfgoodwill.org>; <sworley@sfgoodwill.org>; <dsanchez@sfgoodwill.org>
Cc: <Ranon.Ross@sfgov.org>; <katherine.miller@sfgov.org>; <Rema.Breall@sfgov.org>
Subject: acceptable duties for community service

Hello All

It came to our attention today that one of our participants has been assigned to clean bathrooms at a community service site.

I do not know if this is accurate, but it has raised an obvious concern. This is not a productive job for our participants to be performing as part of the Back on Track program. If you have any clients so assigned, please let me know so we may correct this issue.

This may be a good time for us to review the job descriptions at all of our community service sites. Let's discuss it next week at our case conference. In the meantime, I would like to have this complaint verified. I would appreciate it if someone could inquire.

Wishing you all a happy Thanksgiving.

Thank you,
Sharon

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Monday, November 15, 2010 3:59 PM
To: Lauren Bell/DA/SFGOV
Cc: Katherine Miller
Subject: Re: Fw: Room for small overages in billing
Attachments: winmail.dat

Hi Lauren,
They would need to submit a budget modification for your approval before going over a line item. Then we in Finance would get a copy of the modified budget with your OK on it.

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

Lauren Bell/DA/SFGOV
11/15/2010 12:23 PM
To
Sheila Arcelona/DA/SFGOV@SFGOV

cc
Katherine Miller/DA/SFGOV@SFGOV

Subject
Fw: Room for small overages in billing

or can we use a mod of the gen fund portion of their grant to do this? :)

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103

Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

----- Forwarded by Lauren Bell/DA/SFGOV on 11/15/2010 12:23 PM -----

From: Lauren Bell/DA/SFGOV
To: Sheila Arcelona/DA/SFGOV@SFGOV
Cc: Katherine Miller/DA/SFGOV@SFGOV
Date: 11/15/2010 12:22 PM
Subject: Fw: Room for small overages in billing

Hi S - please see below and advise - will the feds let us wiggle \$140 between line items without a formal GAN? I thought if the mod amount was less than a certain fed amount that they would allow it. Please advise. Thanks, Lauren

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

----- Forwarded by Lauren Bell/DA/SFGOV on 11/15/2010 12:21 PM -----

From: "Nan Cramer" <ncramer@sfgoodwill.org>
To: <Lauren.Bell@sfgov.org>
Cc: <katherine.miller@sfgov.org>
Date: 11/11/2010 11:14 AM
Subject: Room for small overages in billing

Hi, Lauren. Herbert is working on the October bill and just informed me that we have a Local Travel bill that is \$140 over that budget line item (\$1250). We apparently have \$1700 left between Client Services & Office Supplies (eek.) Do we have the ability for slight overages in line items?

Thanks! Nan

Nan Cramer, MBA

Grants Specialist

Goodwill Industries of San Francisco

San Mateo and Marin Counties, Inc.

1570 Mission St.

San Francisco, CA 94103

415.575.2187

ncramer@sfgoodwill.org <<mailto:ncramer@sfgoodwill.org>>

www.sfgoodwill.org <<http://www.sfgoodwill.org>>

Miller, Katherine (DAT)

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ncramer@sfgoodwill.org <<mailto:ncramer@sfgoodwill.org>>

www.sfgoodwill.org <<http://www.sfgoodwill.org>>

Miller, Katherine (DAT)

From: Nan Cramer
Sent: Thursday, November 11, 2010 11:14 AM
To: Lauren.Bell@sfgov.org
Cc: katherine.miller@sfgov.org
Subject: Room for small overages in billing

Hi, Lauren. Herbert is working on the October bill and just informed me that we have a Local Travel bill that is \$140 over that budget line item (\$1250). We apparently have \$1700 left between Client Services & Office Supplies (eek.) Do we have the ability for slight overages in line items?

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Goodwill Industries of San Francisco
San Mateo and Marin Counties, Inc.
1570 Mission St.
San Francisco, CA 94103
415.575.2187
ncramer@sfgoodwill.org
www.sfgoodwill.org

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Monday, November 08, 2010 5:08 PM
To: Katherine Miller; Ranon Ross
Subject: DRAFT: Learning Center Aide - Outcomes

Hi you guys,

The APD has asked us for goals or outcomes we may want to require of the Learning Center Aide that the DOJ Earmark is helping to pay for. Please review below and comment - tried to make them simple and pragmatic. Thoughts and changes are appreciated. Thanks, LB

100% of Back on Track referrals will be tracked by the Learning Center.
-Learning Center will document the activity and status of Back on Track participants

The Learning Center will provide a monthly report to the Back on Track participant's assigned criminal justice specialist.
-The report will include information on the status, attendance and the specific progress being made by participants in the Learning Center.

100% of Back on Track participants that are active in the Learning Center will receive uniquely tailored assistance that may include literacy assessment or creation of an individualized learning plan that reflects specific HSD/GED, literacy or math needs.
-Learning Center will document the needs and plans of Back on Track participants and include this information in the regular reports.

Reporting:

The Adult Probation Department will provide semi-annual reports that include a brief narrative on the progress of integrating Back on Track participants into the Learning Center model, challenges that were faced in the time period and troubleshooting.

Additionally, the will summarize:

Total number of Back on Track referrals

Total number that completed intake

Total number that were terminated or dropped due to non-attendance

Total number that completed the goals outlined in their plan.

Reporting Schedule:

July 1 - December, 2010 (Will only include details for November and December, 2010) - Due Jan. 31, 2011

Jan 1 - June 30, 2011 - Due July 30, 2011

July 1 - December, 2011 - Due Jan 31, 2012

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

 Monita P Choi---11/08/2010 04:03:03 PM---Hi Lauren, Unfortunately, I am not aware of any existing performance measures or outcomes for this t


From: Monita P Choi/ADPROB/SFGOV
To: Lauren Bell/DA/SFGOV@SFGOV
Date: 11/08/2010 04:03 PM
Subject: Re: Learning Center Aide - Outcomes

Hi Lauren,

Unfortunately, I am not aware of any existing performance measures or outcomes for this type of Teacher Aide position.

Thanks.

Monita P. Choi
Adult Probation Department
Ph: (415) 553-1923

 Lauren Bell---11/08/2010 03:38:35 PM---Hi Monita, do you know if there are any existing performance measures or outcomes for this type of

Lauren Bell/DA/SFGOV	ToMonita P Choi <Monita.P.Choi@sfgov.org>
11/08/2010 03:38 PM	cc
	SubjectLearning Center Aide - Outcomes

Hi Monita, do you know if there are any existing performance measures or outcomes for this type of Teacher Aide position?

Since the role doesn't change even though Back on Track participants will benefit from the Learning Center, it makes sense to keep measures and outcomes in line with what might already exist.

Thanks,

Lauren

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Sharon Owsley/DA/SFGOV
Sent: Wednesday, December 01, 2010 10:59 AM
To: Brian Pearlman
Subject: [REDACTED]

Hello Brian,

I would like to talk to you about your client, [REDACTED]

He is on the drug court calendar, but appears to be a perfect candidate for Back on Track. Would you be kind enough to call me. Even if you disagree, I would love to hear your reasoning.

Thank you,
Sharon Owsley

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Friday, November 05, 2010 4:33 PM
To: All Goodwill Staff
Cc: Sharon.Owsley@sfgov.org; Ranon.Ross@sfgov.org; katherine.miller@sfgov.org; Lauren.Bell@sfgov.org; Sheila.Arcelona@sfgov.org; Laura Goodspeed; ssutton@fsasf.org
Subject: BOT Newsletter
Attachments: BOT Times November 2010.pdf

Hello Goodwill Family,


Attach you will find our third edition of the Back on Track Newsletter.

Thank you and enjoy,
Joanna Hernandez

Joanna Hernandez

Criminal Justice & Reentry Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1500 Mission Street
San Francisco, CA 94103
(415) 575-2190 Direct
(415) 575-2101 Main
(415) 575-2170 Fax
<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.

 Please consider the environment before printing this email.

Miller, Katherine (DAT)

From: Al Williams, President PCCS,LLC
Sent: Friday, November 05, 2010 2:22 PM
To: katherine.miller@sfgov.org
Cc: [REDACTED]; mark.nicoletti@psdc.info; [REDACTED]
bsmalley@anapolschwartz.com; ewebber@parliamentcompanies.com; robertshine1@clear.net; [REDACTED]; seth.williams@phila.gov; greg.rowe@phila.gov
Subject: Philly and Back on Track

Good Friday Ms Miller,

My name is Al Williams, and yesterday I and several members of our community based organization called the Combine had the opportunity to meet with our DA here in Philadelphia, PA., Seth Williams. The purpose of the meeting for us was to present our Day Reporting model and to gain his support. I believe we gain his interest but at the same time he shared your DA's Back on Track model and showed interest in the Combine initiating his own "Back on Track". In doing due diligent's, I found you listed as the contact person, but the phone number when called did not make contact to you.

Would you please call me at your earliest 267-549-9121, we would like to get input into your program.

Thanks and have a great weekend

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Monday, November 08, 2010 2:42 PM
To: Ranon Ross
Cc: Katherine Miller
Subject: Re: Graduate Services Computer Lab at NAM

I tried to contact you before I sent out that email -- :(Kevin contacted me about this and Katy and I discussed - Officially Marc did give the computers directly to NAM even though the purpose was for Graduate Services. Still, at the end of the day, they aren't the property of CCSF - and per Kevin's email -- NAM clearly feels they are entitled to keep the lab under the original arrangement with Marc...It would be a lot of hair splitting to argue something different. And since Graduate Services is likely going into a permanent hiatus, we don't have a thoughtful reason for moving them : (

If you spoke to Marc or you think there is other info that should be considered, let's talk. Sorry I wasn't able to connect with you before that went out. Thanks, LB

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

☐ Ranon Ross---11/08/2010 02:33:39 PM---I say they should not stay there and that they were giving to DA for graduate services. That is my o

From: Ranon Ross/DA/SFGOV
To: Lauren Bell/DA/SFGOV@SFGOV, Katherine Miller/DA/SFGOV@SFGOV
Date: 11/08/2010 02:33 PM
Subject: Re: Graduate Services Computer Lab at NAM

I say they should not stay there and that they were giving to DA for graduate services. That is my opinion

Office of District Attorney, Kamala Harris
Ranon E. Ross, Sr.
850 Bryant Street, Rm 310
San Francisco, Ca. 94103

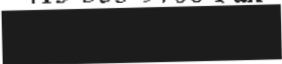
Email: ranon.ross@sfgov.org
415-553-1754- Office
415-553-9665- Direct
415-553-9700-Fax



Miller, Katherine (DAT)

From: Ranon Ross
Sent: Monday, November 08, 2010 2:33 PM
To: Lauren Bell/DA/SFGOV; Katherine Miller
Subject: Re: Graduate Services Computer Lab at NAM

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Office of District Attorney, Kamala Harris
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San Francisco, Ca. 94103
Email: ranon.ross@sfgov.org
415-553-1754- Office
415-553-9665- Direct
415-553-9700-Fax


Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Monday, November 08, 2010 1:19 PM
To: kweston@newamericamedia.org; Albert Felipe; Ranon Ross
Cc: Katherine Miller
Subject: Graduate Services Computer Lab at NAM

Hi All,

As we are going through transition with Graduate Services, we want to clarify that the lab computers will remain at NAM.

Thanks, LB

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Herbert Lee
Sent: Tuesday, November 02, 2010 12:53 PM
To: katherine.miller@sfgov.org
Cc: Nan Cramer; Joanna Hernandez
Subject: Back up on DA Sep invoice
Attachments: 2001_001.pdf

Hi Kathy,

Sorry for the trouble we may have caused you. The story is that on the day I mailed out our invoice to DA office, I was not aware the staff who helped me to make those invoices copies forgot to copy the back up of which our staff provided with the report. Attached are back up for that \$47.81 you have question.

As you can see from the expense report, on Aug 11, our staff Rosalinda went to Redwood City for business, and she claimed round trip for 34.9 miles. And on Aug 12, she went to Oakland, and claimed 23.8 miles, with parking fee of \$12.00. On Aug 13, Rosalinda claimed another 6.4 miles for a short trip in S F. Total mileage she claimed on this report is 65.1 miles.

Goodwill company policy set \$0.55 per mile for our staff who use their own vehicle for business purpose. $\$0.55 \times 65.1$ miles = \$35.81. Add in the \$12 parking equal \$47.81. Please let me know in case you still have questions regarding this invoice. Thanks!

Herbert Lee
Grant Accountant
Goodwill Industries of San Francisco
Phone: 415-575-2107

From: angelou-scan@sfgoodwill.org [mailto:angelou-scan@sfgoodwill.org]
Sent: Tuesday, November 02, 2010 12:18 PM
To: Herbert Lee
Subject: Attached Image

Miller, Katherine (DAT)

From: Marie-Claire Balea
Sent: Wednesday, October 27, 2010 5:08 PM
To: Joanna Hernandez; Ranon.Ross@sfgov.org; Sharon.Owsley@sfgov.org; ssutton@fsasf.org; Rashid Shahid; Laura Goodspeed; Bob Bennett; katherine.miller@sfgov.org
Cc: Dario Sanchez; Sonia Worley; Isabel Perez; Tasheena Fullilove
Subject: FSA Meeting with Back on Track Notes & Case Conferencing Template
Attachments: case conferencing 10.20.10.doc; FSA BOT Meeting 10.26.10.docx

Hello,

Attached you will find the meeting notes for 10/26/2010 and the case conferencing template for your review. Again, thank you.

Warm regards,

Marie-Claire Balea

Back on Track - Criminal Justice Specialist

Goodwill Industries of San Francisco, San Mateo and Marin Counties

1663 Mission Street, Suite 460

(415) 575-4538 - Direct

(415) 575-4500 - Main

(415) 575-4545 - Fax

E-mail: mbalea@sfgoodwill.org

We create solutions to poverty through the business we operate.

Miller, Katherine (DAT)

From: Jenni.York@CH2M.com
Sent: Monday, November 01, 2010 3:27 PM
To: katherine.miller@sfgov.org
Subject: RE: Interested in Back on Track opportunities

Thanks for responding! Just got back from the vet with my dog and my daughter's wallet was stolen so this is the best news I could have expected.

I will definitely get in touch and thanks again for responding.

Jenni

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Monday, November 01, 2010 3:26 PM
To: York, Jenni/SAC
Subject: Re: Interested in Back on Track opportunities

Hi Jenni,

Sorry for the delay in responding to your email. I would be happy to set a time to talk about possibilities for you to work with Back on Track.

Please let me know some days/times that would work for you.

Best,

Katy

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

This e-mail message is intended only for the personal use of the recipient (s) named above. This message may be an attorney-client communication and as such privileged and confidential. If you are not an intended recipient, you may not review, copy or distribute this message. If you have received this communication in error, please notify us immediately by e-mail and delete the original message.

<Jenni.York@CH2M.com>

To
10/22/2010 12:59 PM <katherine.miller@sfgov.org>
cc

Subject
Interested in Back on Track
opportunities

Miller, Katherine (DAT)

From: Nan Cramer
Sent: Friday, October 22, 2010 5:31 PM
To: Nan Cramer; Lauren.Bell@sfgov.org
Cc: katherine.miller@sfgov.org
Subject: RE: Complete Agreement for Final Review

Oh, and Erin's fax # is 415.575.2252 !

From: Nan Cramer
Sent: Friday, October 22, 2010 5:19 PM
To: 'Lauren.Bell@sfgov.org'
Cc: katherine.miller@sfgov.org
Subject: RE: Complete Agreement for Final Review

I'm on it! Few things I noticed:

- 1) Why 10/31 start instead of 11/1? To ensure no gap?
- 2) I'll make the request to get the insurance certs next week.
- 3) Grant Plan page B-3 FTEs need to be updated
- 4) Our most recent Appendix D is attached.

Talk to you next week,
Nan

From: Lauren.Bell@sfgov.org [mailto:Lauren.Bell@sfgov.org]
Sent: Friday, October 22, 2010 4:01 PM
To: Nan Cramer
Cc: katherine.miller@sfgov.org
Subject: Complete Agreement for Final Review
Importance: High

Hi Nan,

For your reference - the complete grant agreement.

Please pay special attention to:

- page 16 - confirm the fax #
 - page 28 is the sig page
 - page 39 is the budget
 - page 40 is a request for reimbursement template that can be attached to GW's monthly request for services rendered (it is two pages and requires a sig - Katy tells me that you guys have your own reimbursement, but this is part of this package)
 - page 42 is a template that could also be attached to your monthly request for reimbursement - again, I don't think you use this.
 - Appendix D - Needs to be updated by GW - kept last year's info in there for your reference

Pleas ask Erin to sign 4 copies of the sig page. Let us know if you have any questions.

Thanks and have a great weekend,

Lauren

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850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

From: "Nan Cramer" <ncramer@sfgoodwill.org>
To: <Lauren.Bell@sfgov.org>
Date: 10/22/2010 09:54 AM
Subject: RE: FW: Draft DA Budget Thursday afternoon

I'll be around for the most part!

From: Lauren.Bell@sfgov.org [<mailto:Lauren.Bell@sfgov.org>]
Sent: Friday, October 22, 2010 9:53 AM
To: Nan Cramer
Subject: RE: FW: Draft DA Budget Thursday afternoon

Nan, took a quick look before running out of the office. will make sure no additional questions around 1:30pm. looks great though. thanks so much, lb

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From: "Nan Cramer" <ncramer@sfgoodwill.org>
To: <Lauren.Bell@sfgov.org>
Date: 10/22/2010 09:46 AM
Subject: RE: FW: Draft DA Budget Thursday afternoon

Lauren, Please review the attached final draft. Seems this is all coming together will since Erin found a window to check in before lunch time just now.

Let me know what else you may need from me! Nan

From: Lauren.Bell@sfgov.org [mailto:Lauren.Bell@sfgov.org]
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Hi Nan,

Please do send your budget updates asap. We have any opportunity for a quick turn around on city atty sigs if we can get the final version done by this afternoon.

Thanks,

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Cc: <katherine.miller@sfgov.org>
Date: 10/21/2010 05:34 PM
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Hi, Team SFDA! Please see Joanna's note that she approves the grant agreement.

I have to run out the door, but Erin is OK with a budget that I have to clean up/finalize for you that puts us @ \$129,355 in personnel, and either \$187,698 w/ 25% fringe, or \$183,429 w/ 22% fringe.

I want to check in with Erin once more tomorrow for a final final review around lunch time tomorrow, so I'll get you the final shortly thereafter.

Talk to you tomorrow. Best, Nan

From: Joanna Hernandez
Sent: Thursday, October 21, 2010 4:32 PM
To: Nan Cramer; Erin Hirsch
Subject: RE: Draft DA Budget Thursday afternoon

I am in agreement with the grant plan .

Joanna Hernandez

Back on Track ~ Criminal Justice Manager
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Email: jhernandez@sfgoodwill.org

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[attachment "BOT Nov10-June11 FINAL budget.xls" deleted by Lauren Bell/DA/SFGOV]

Miller, Katherine (DAT)

From: Nan Cramer
Sent: Friday, October 22, 2010 5:22 PM
To: Lauren.Bell@sfgov.org
Cc: katherine.miller@sfgov.org
Subject: RE: Complete Agreement for Final Review
Attachments: Appendix D Interests in City Contracts.Oct 2010.doc

I'm on it! Few things I noticed:

- 1) Why 10/31 start instead of 11/1? To ensure no gap?
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 - Appendix D - Needs to be updated by GW - kept last year's info in there for your reference

Please ask Erin to sign 4 copies of the sig page. Let us know if you have any questions.

Thanks and have a great weekend,

Lauren

Lauren Bell, MPA
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[attachment "BOT Nov10-June11 FINAL budget.xls" deleted by Lauren Bell/DA/SFGOV]

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Friday, October 22, 2010 4:00 PM
To: Nan Cramer
Cc: Katherine Miller
Subject: Complete Agreement for Final Review
Attachments: GWGrantAgreement1011_FinalVersionForReview_Oct222010.doc

(See attached file: GWGrantAgreement1011_FinalVersionForReview_Oct222010.doc)

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Please pay special attention to:


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[attachment "BOT Nov10-June11 FINAL budget.xls" deleted by Lauren Bell/DA/SFGOV]

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Thursday, October 21, 2010 3:35 PM
To: Joanna Hernandez; Erin Hirsch
Cc: Katherine Miller; Ranon Ross; Sharon Owsley/DA/SFGOV
Subject: Back on Track - Adult Probation/5 Keys Literacy Lab Partnership

Hi Joanna and Erin,

The San Francisco District Attorney's Office/Back on Track will engage in a new partnership with the Adult Probation Department and 5 Keys Charter school to expand the literacy, math and GED/HSD instruction options for BOT participants. The lab is located at 850 Bryant Street, 2nd Floor, the Adult Probation Department - the lab is like an oasis in the building - a very warm and engaging environment.

Literacy Lab Background

Katy and Carlos began discussions about this partnership some time ago, but we are just now formalizing it, so the information is likely new to you. Please read this whole email - Ranon will soon follow up with a verbal orientation of this program and Lauren will then follow up to schedule a meeting between GW/BOT staff, DA's office and the APD/Literacy lab team to further iron out details.

Recall that a past survey of BOT participants showed that a majority have below 5th grade reading levels. To address this, the DA's office received a federal grant that included funds to build out a BOT literacy component.

Step one of the build out is the establishment of this literacy lab partnership. We will take time to see how BOT participants do with this program and depending on their successes and needs, may explore other future literacy service possibilities. But, in the short term, we want to pilot how literacy levels for some BOT participants may be improved through the availability of this program.

Specific process questions like - Goodwill already has a 5 Keys Charter school, how is this lab different? Will referral and follow up become requirements of the PRP? How do we refer? Etc. etc. -- All of these questions will be ironed out through the meeting with Ranon and during the face to face meeting with DA's Office, GW/BOT staff and the APD/Literacy Lab team.

In the short term, the below bullet points can answer some basic questions.

Referral Process

- BOT staff will receive a Literacy Lab referral form
- BOT staff will send an initial email to Literacy Lab staff to indicate a referral
- BOT staff will give the referred participant a hard copy of the referral to bring to the Literacy Lab Assessment

Class Curriculum

- Combines computer instruction and interactive teacher/student workshops
- GED prep

- HSD prep
- General math and literacy workshops
- Participants can do workshops and work on GED/HSD at the same time

Literacy Lab and Back on Track staff Communication

- Literacy Lab will send an email to the cjs on record the day a participant enrolls
- Weekly participant updates will clearly indicate attendance and progress - info for case files and court.

Ranon and Sharon plan on speaking to Joanna and BOT staff about this at the next case conferencing meeting.

Thanks,

Lauren

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 Community Initiatives Director
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 850 Bryant Street, Room 322
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 Ph: (415) 553-4919
 Fax: (415) 553-9700
 Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Sharon Owsley/DA/SFGOV
Sent: Thursday, October 21, 2010 3:05 PM
To: Katherine Miller; Sharon Woo; Rema Breall; Lenore Anderson; Ranon Ross
Subject: PRIVATE AND CONFIDENTIAL
Attachments: [REDACTED]

Hello All

please ignore the previous email re [REDACTED] and BOT. The attached information outlines the issues and ongoing concerns.

Thank you
sharon owsley

(See attached file: [REDACTED] report final.doc)

Miller, Katherine (DAT)

From: Sharon Owsley/DA/SFGOV
Sent: Thursday, October 21, 2010 2:57 PM
To: Katherine Miller; Sharon Woo; Lenore Anderson; Rema Breall
Cc: Ranon Ross
Subject: Update on DV issue in BOT
Attachments: [REDACTED]

Hello

Here is an update to the attached email re [REDACTED] on Track issue.
(See attached file: [REDACTED] report final.doc)

Sharon
Owsley/DA/SFGOV

To Katherine Miller/DA/SFGOV, Rema Breall/DA/SFGOV, Lenore
Anderson/DA/SFGOV, Sharon Woo/DA/SFGOV

10/21/2010 01:23
PM

cc Ranon Ross/DA/SFGOV@SFGOV

Subject BOT and DV issues

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Monday, October 18, 2010 1:51 PM
To: Bob Bennett; Ranon Ross; Carlos Serrano-Quan; katherine.miller@sfgov.org; Sharon Owsley
Subject: RE:

I am ready to meet ASAP, Bob can you please let me know how many participants Rashid is seeing? Also we have a standing meeting every Monday with FSA at 11:30am we can use that time if everyone is okay with that. We need to get these assessments done, we have a lot of participants that need the support and the also the staff. We have some high risk cases at this time.

Thanks,

Joanna Hernandez

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Email: jhernandez@sfgoodwill.org

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From: Bob Bennett [mailto:bbennett@fsasf.org]
Sent: Monday, October 18, 2010 1:45 PM
To: Ranon Ross; Carlos Serrano-Quan; katherine.miller@sfgov.org; Sharon Owsley; Joanna Hernandez
Subject:

Hi guys,

I had been talking regularly with Carlos, and I thought we were all trying to set up a meeting. Maybe not... I was surprised that Joanna did not know about what we were discussing.

Here is where we stand. Raschid is still working for us and seeing clients. We hired a great young doctoral student with much criminal justice experience and passion to be our second counselor. She is going to spend the next week shadowing Joanna and then start taking cases.

I talked with Joanna, and we are going to revise our assessment forms so they are more useful to the case planning team, and we want to meet soon to discuss how we can integrate the process more closely. Other plans are afoot, but I want to talk to the people involved before I talk about them.

Can we all meet soon?

Bob

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Can we all meet soon?

Bob

Miller, Katherine (DAT)

From: Ranon Ross
Sent: Tuesday, October 12, 2010 12:16 PM
To: Lenore Anderson; Katherine Miller; Sharon Owsley/DA/SFGOV
Subject: BOT numbers

We have 16 that are post DEJ and 5 that are PRE DEJ for a total of 21.

Office of District Attorney, Kamala Harris
Ranon E. Ross, Sr.
850 Bryant Street, Rm 310
San Francisco, Ca. 94103
Email: ranon.ross@sfgov.org
415-553-1754- Office
415-553-9665- Direct
415-553-9700-Fax


Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Wednesday, October 20, 2010 4:58 PM
To: Ranon Ross; [REDACTED]
Cc: Katherine Miller; Sharon Owsley/DA/SFGOV
Subject: Literacy Lab Email to GW - Joanna and Erin

All - this is the email that I will send to Joanna and Erin to introduce them to the partnership. It is written to "them."

Ranon, after I send the email and you speak with the staff about this opportunity, please let me know so I can get moving on setting up the meeting with us, GW/BOT staff and the APD/5 keys team.

If I don't hear back from you by tomorrow at 10:30am, I am going to send it out.

Thanks :)LB

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The San Francisco District Attorney's Office/Back on Track will engage in a new partnership with the Adult Probation Department and 5 Keys Charter school to expand the literacy, math and GED/HSD instruction options for BOT participants. Katy and Carlos began discussions about this partnership some time ago, but we are just now formalizing it, so the information is likely new to you. Please read this whole email - Ranon will soon follow up with a verbal orientation of this program and Lauren will then follow up to schedule a meeting between GW/BOT staff, DA's office and the APD/Literacy lab team to further iron out details.

Recall that a past survey of BOT participants showed that a majority have below 5th grade reading levels. To address this, the DA's office received a federal grant that included funds to build out a BOT literacy component.

Step one of the build out is the establishment of this literacy lab partnership. We will take time to see how BOT participants do with this program and depending on their successes and needs, may explore other future literacy service possibilities. But, in the short term, we want to pilot how literacy levels for some BOT participants may be improved through the availability of this program.

Specific process questions like - Goodwill already has a 5 Keys Charter school, how is this lab different? Will referral and follow up become requirements of the PRP? How do we refer? Etc. etc. -- All of these questions will be ironed out through the meeting with Ranon and during the face to face meeting with DA's Office, GW/BOT staff and the APD/Literacy Lab team.

In the short term, the below bullet points can answer some basic questions.

Referral Process

- BOT staff will receive a Literacy Lab referral form
- BOT staff will send an initial email to Literacy Lab staff to indicate a referral

- BOT staff will give the referred participant a hard copy of the referral to bring to the Literacy Lab Assessment

Class Curriculum

- Combines computer instruction and interactive teacher/student workshops
- GED prep
- HSD prep
- General math and literacy workshops
- Participants can do workshops and work on GED/HSD at the same time

Literacy Lab and Back on Track staff Communication

- Literacy Lab will send an email to the cjs on record the day a participant enrolls
- Weekly participant updates will clearly indicate attendance and progress - info for case files and court.

Let Ranon or me know if you have any immediate questions.

Thanks,

Lauren

Lauren Bell, MPA
 Community Initiatives Director
 Office Of The District Attorney Kamala D. Harris
 850 Bryant Street, Room 322
 San Francisco, CA 94103
 Ph: (415) 553-4919
 Fax: (415) 553-9700
 Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Sharon Owsley/DA/SFGOV
Sent: Wednesday, October 13, 2010 10:16 AM
To: Ranon Rose
Subject: [REDACTED]

HI RR

I talked with this person in court last week. He is here on a first time felony narc sale.

Tal Klement wanted me to talk to him about the program, but I think it is better for you to discuss the schedule with him.

He is working and needs to know some details. he is going to call you - office phone.

please call him back and get back to me

His name is [REDACTED]

thanks

s

Miller, Katherine (DAT)

From: Ranon Ross
Sent: Tuesday, October 05, 2010 12:23 PM
To: Katherine Miller; Sharon Owsley/DA/SFGOV; Lauren Bell/DA/SFGOV
Subject: Fw: New BOT Hire

FYI.

Office of District Attorney, Kamala Harris
Ranon E. Ross, Sr.
850 Bryant Street, Rm 310
San Francisco, Ca. 94103
Email: ranon.ross@sfgov.org
415-553-1754- Office
415-553-9665- Direct
415-553-9700-Fax
415-756-1751- Cell

----- Forwarded by Ranon Ross/DA/SFGOV on 10/05/2010 12:22 PM -----

Al Gilbert
<agilbertfsa@gmail.com>

10/03/2010 02:31 PM

Please respond to
agilbert@fsasf.org

Tobbennett@fsasf.org, Ranon Ross
<Ranon.Ross@sfgov.org>, Carlos Serrano-Quan
<csquan@sfgoodwill.org>

[ccRashid Shahid <rshahid@fsasf.org>](mailto:ccRashidShahid@fsasf.org), Laura Goodspeed
<lgoodspced@fsasf.org>, vcastro@fsasf.org

Subject: New BOT Hire

Hi all,

It's with great pleasure that I let you know that Shamyka Sutton has joined our BOT team and will start mid-week. She is pursuing her Doctorate in Clinical Psychology and has a Bachelors of Art in Psychology & Criminal Justice from CAL State. She has gained her clinical experience working with Goodwill Silicon Valley and additional experience with the Gronowski Clinic & Lancaster Healthcare Center. After a brief orientation she will jump right in. We look forward to introducing her to the team.

--

Al Gilbert
COO/CFO & Treasurer
Family Service Agency of San Francisco
77 Geary Street, 5th Floor

San Francisco, CA 94109
(415) 474-3169 (direct)
(415) 931-1585 (fax)
agilbert@fsasf.org

Visit our website:
www.fsasf.org

Follow us on Facebook:
<http://www.facebook.com/pages/Family-Service-Agency-of-San-Francisco/89486428610?ref=ts>

See us on YouTube:
<http://www.youtube.com/user/fsasf1889>

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Friday, October 01, 2010 5:05 PM
To: katherine.miller@sfgov.org; Lauren.Bell@sfgov.org; Ranon.Ross@sfgov.org; Sharon.Owsley@sfgov.org
Cc: Erin Hirsch
Subject: Carlos whereabouts

Hello Team,

I wanted to inform you that Carlos will be out for a couple of weeks. If you have any pending matters that need his attention please contact **Erin Hirsch**, Chief of People Services at 415-575-2198. For any questions or concerns regarding BOT participants please continue to contact me.

Thank you,

Joanna Hernandez

Back on Track ~ Criminal Justice Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street, Suite 460
San Francisco, CA 94103
(415) 575-2190 Direct
(415) 575-4500 Main
(415) 575-4545 Fax
<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

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Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Friday, October 01, 2010 4:26 PM
To: Lenore Anderson; Erica Derryck/DA/SFGOV; Katherine Miller; Sharon Woo; Sharon Owsley/DA/SFGOV; Ranon Ross; Rema Breall
Subject: SB1449 -Signed into law making less than an ounce of marijuana an infraction

Hey All, just acknowledging that SB 1449 which makes possession of less than an ounce of marijuana an infraction was signed into law.

I know we previously discussed that it will likely have minimal impact on our BOT referrals but since we are continuously reviewing referral flow and volume, I thought we should be on the same page that it has been signed.

LB

<http://www.sfgate.com/cgi-bin/article.cgi?f=/n/a/2010/10/01/state/n121549D47.DTL&tsp=1>

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Nan Cramer
Sent: Tuesday, October 05, 2010 12:43 PM
To: katherine.miller@sfgov.org
Subject: RE: GW final 2 month's contract expenditure tracking

Hi Katy, I'm not intending to stalk you, but I'm eager for your thoughts on our "issue" below. Thanks! Nan

-----Original Message-----

From: Nan Cramer
Sent: Friday, October 01, 2010 11:04 AM
To: 'katherine.miller@sfgov.org'
Subject: RE: GW final 2 month's contract expenditure tracking

Sounds good. So far the only meeting I have Monday is 1:30-3. Have a great weekend! Nan

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Friday, October 01, 2010 11:04 AM
To: Nan Cramer
Subject: Re: GW final 2 month's contract expenditure tracking

Hi Nan, I got your vm and email - I am heading out of the office at noon today but let's discuss on Monday.
Thanks,
Katy

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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"Nan Cramer"
<ncramer@sfgoodwill.org>
To
<katherine.miller@sfgov.org>, "Katy
Weinstein Miller"
10/01/2010 10:40 AM
<[REDACTED]>
cc

Subject
GW final 2 month's contract
expenditure tracking

Greetings, Katy. I just left you a rambling message...sorry!

So, I didn't catch that Marie-Claire & Dario's time allocations didn't shift as I intended in September. (Marie-Claire was supposed to drop to 40% SFDA coverage, and Dario was supposed to drop to 60% SFDA coverage.)

Below is a snapshot of where we are after September salary expenses. Can you please give me a call today or early next week and we can review it?

We can do manual adjustments to indeed bill the SFDA as intended for September, but I'd like to get your thoughts whether that's totally necessary. It appears to me that we're on track to spend down our SFDA contract, and we can bill any shortcomings for October to our remaining OJP funds (which we have through December, FYI.)

Thanks much, Nan

	Budget	YTD	Balance	% Spent	July	Aug	Sept	Oct
Director of Criminal Justice - [REDACTED]	0.20	22,050	20,602.07	1,447.93	93.4%	1,301.18	1,445.76	2,168.64
[REDACTED]								
Criminal Justice - [REDACTED]	0.30	18,750	17,489.51	1,260.49	93.3%	1,161.89	1,223.04	1,834.58
[REDACTED]								
Criminal Justice Specialist - [REDACTED]	0.50	24,500	21,933.60	2,566.40	89.5%	1,539.20	1,539.20	2,308.80
[REDACTED]								
Criminal Justice Specialist - [REDACTED]	1.00	14,120	14,035.71	84.29	99.4%	1,577.60	3,155.20	4,732.80
[REDACTED]								
Criminal Justice Specialist - [REDACTED]	0.70	35,500	34,025.85	1,474.15	95.8%	2,547.82	3,155.20	4,693.36
[REDACTED]								

Criminal Justice	1.00	3,000	2,923.20	76.80	97.4%	1,461.60	1,461.60		
Specialist - [REDACTED]									
<hr/>									
Criminal Justice	1.00	7,500	6,668.55	831.45	88.9%	822.15	2,923.20	2,923.20	
Specialist TEMP - [REDACTED]									
<hr/>									
Administrative	0.30	8,983	8,387.80	595.20	93.4%	557.23	586.56	879.84	
Assistant - [REDACTED]									
<hr/>									
Criminal Justice	0.50	0	0.00	0.00	#DIV/0!				
Specialist - OPEN									
<hr/>									
Total Salaries		134,403	126,066.29	8,336.71	93.8%	10,968.67	15,489.76	19,541.22	0.00
<hr/>									
<hr/>									
Benefits @ 22.5%		18,000	16,678.16	1,321.84	92.7%				
(FICA, health,									
life, pension, WC									
and SUI)									
<hr/>									
Benefits @ 25% last		12,000	9,566.43	2,433.57	79.7%	2,515.95	3,708.79	3,341.69	
2 mos (FICA,									
health, life,									
pension, WC and									
SUI)									
<hr/>									

Nan Cramer
 Grants Specialist
 Goodwill Industries of San Francisco
 San Mateo and Marin Counties, Inc.
 1570 Mission St. ☎
 San Francisco, CA 94103
 415.575.2187
ncramer@sfgoodwill.org
www.sfgoodwill.org

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Friday, September 17, 2010 11:03 AM
To: Katherine Miller
Cc: Eugene Clendinen
Subject: PNS encumbrance

Hi Katy,

Thanks for giving me the signed extension for Pacific News Services. I sorted through the encumbrances and I just want to confirm this before I do it. The increase to cover the extension is \$15,455. The balance remaining in DARESF is \$12,869. So that leaves a difference of \$2,586, which you indicated should be charged to the general fund line item for community contracts.

thanks~

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Thursday, September 16, 2010 11:43 AM
To: katherine.miller@sfgov.org
Cc: Carlos Serrano-Quan
Subject: RE: Questions re July BOT Invoice

Sorry, the catering costs was used for JRT graduates and BOT graduates.
It was suppose to be used for a mandatory meeting but it was cancelled, so they gave us credit.

Joanna Hernandez

Back on Track ~ Criminal Justice Manager

Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street, Suite 460

San Francisco, CA 94103
(415) 575-2190 Direct

(415) 575-4500 Main

(415) 575-4545 Fax

<http://www.sfgoodwill.org>

Email: jhernandez@sfgoodwill.org

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-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Thursday, September 16, 2010 10:14 AM
To: Joanna Hernandez
Subject: Fw: Questions re July BOT Invoice

Hi Joanna, just a reminder that I need a written response on this to process the invoice.

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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----- Forwarded by Katherine Miller/DA/SFGOV on 09/16/2010 10:13 AM

Katherine

Miller/DA/SFGOV

To

08/31/2010 03:04 "Joanna Hernandez"

PM <JHernandez@sfgoodwill.org>

cc

Subject

RE: Questions re July BOT Invoice

(Document link: Katherine Miller)

Not yet, thanks.

Katherine Weinstein Miller
San Francisco District Attorney's Office

850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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"Joanna

Hernandez"

To <JHernandez@sfgoodwill.org>
<katherine.miller@sfgov.org>,

"Carlos Serrano-Quan"

08/30/2010 05:50 <csquan@sfgoodwill.org>

PM
cc

Subject RE: Questions re July BOT Invoice

Did someone take care of this ?

Joanna Hernandez

Back on Track ~ Criminal Justice Manager

Goodwill Industries of San Francisco, San Mateo and Marin Counties
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San Francisco, CA 94103
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<http://www.sfgoodwill.org>

Email: jhernandez@sfgoodwill.org

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-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Wednesday, August 25, 2010 4:52 PM
To: Joanna Hernandez; Carlos Serrano-Quan
Subject: Questions re July BOT Invoice

Hi guys,

I am reviewing the July invoice from Goodwill and there is a receipt for \$330 in catering costs - it looks like it was from Dona Tere for events on

6/24 and 7/8. I can't approve the invoice without a written justification

(i.e. what was the event that the food was for), so please let me know.

Thanks,

Katy

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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Miller, Katherine (DAT)

From: Cristel Tullock
Sent: Thursday, September 09, 2010 10:16 AM
To: Katherine Miller; steveg@fivekeyscharter.org
Cc: Cynthia Gusman
Subject: Flier and Brochure Edits
Attachments: Learning Center Flier Version 11.pub; Learning Center Brochure Version 11.pub

Hello Steve and Katie,

I believe we have our final copies. Please review them and let me know if they are ready to print. Katie I added some to your section.

Thank you!

Cristel M. Tullock
Supervising Probation Officer
San Francisco Adult Probation Department
880 Bryant Street, Room 200
San Francisco, CA 94103-4673
415.553.1788
415.575.8899 fax

----- Forwarded by Cristel Tullock/ADPROB/SFGOV on 09/09/2010 10:13 AM -----

Cynthia Gusman/ADPROB/SFGOV	ToCristel Tullock/ADPROB/SFGOV@SFGOV
09/09/2010 09:25 AM	cc
	Subject

(See attached file: Learning Center Brochure Version 11.pub)(See attached file: Learning Center Flier Version 11.pub)

Cynthia Gusman
Deputy Probation Officer
City and County of San Francisco
Adult Probation Department
415-553-1781
FAX 415-553-1771

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Wednesday, September 08, 2010 1:02 PM
To: Marie-Claire Balea; Joanna Hernandez
Cc: Katherine Miller
Subject: Re: FW: BOT Community Service Invitation Letter
Attachments: community service letter_LBEdits_Sept2010.doc


(See attached file: community service letter_LBEdits_Sept2010.doc)

Hi Marie-Claire,

Attached is a letter with some suggested edits.

Thanks! Lauren

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

 "Marie-Claire Balea" ---09/08/2010 09:19:54 AM---Hi Lauren,

From: "Marie-Claire Balea" <mbalca@sfgoodwill.org>
To: <lauren.bell@sfgov.org>
Date: 09/08/2010 09:19 AM
Subject: FW: BOT Community Service Invitation Letter

Hi Lauren,

I just realized you did not receive this e-mail because I had your e-mail address incorrectly put in. Can you please read over the community service orientation invitation letter and let me know your thoughts by Thursday? Again, I am sorry for the late notice.

Thank you,
Marie-Claire

From: Marie-Claire Balea
Sent: Thursday, September 02, 2010 1:36 PM
To: 'Lauren.bell@sfgov.com'; 'Ranoni.Ross@sfgov.org'
Cc: Joanna Hernandez
Subject: BOT Community Service Invitation Letter

Hi All,

Would you mind taking a look at this year's community service orientation invitation letter and let me know if you would like to have any changes made. Please provide me with any revisions by Thursday, September 9th as I will be mailing invitations that Friday. Again, thank you for your help and time. Take care.

Warm regards,

Marie-Claire Balea

Back on Track - Criminal Justice Specialist

Goodwill Industries of San Francisco, San Mateo and Marin Counties

1663 Mission Street, Suite 460

(415) 575-4538 - Direct

(415) 575-4500 - Main

(415) 575-4545 - Fax

E-mail: mbalea@sfgoodwill.org

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[attachment "community service letter.doc" deleted by Lauren Bell/DA/SFGOV]

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Thursday, September 02, 2010 11:35 AM
To: Lauren.Bell@sfgov.org; katherine.miller@sfgov.org; Carlos Serrano-Quan; Sharon.Owsley@sfgov.org; Ranon.Ross@sfgov.org
Subject: bot NEWSLETTER
Attachments: 09-2010-BOT Times-Edition 1.pdf

Joanna Hernandez

Back on Track ~ Criminal Justice Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
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<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

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Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Tuesday, September 14, 2010 9:21 AM
To: Eugene Clendinen; Katherine Miller
Subject: GAN

Our GAN to move funds to Adult Probation was approved today. Apparently our new program officer, named Zephyr Fraser, approved it. We haven't gotten a notice yet, but I saw it online.

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

Miller, Katherine (DAT)

From: gmssuprt@usdoj.gov
Sent: Tuesday, September 14, 2010 5:58 AM
To: katherine.miller@sfgov.org
Subject: Budget Modification GAN has been Approved

The request for Budget Modification GAN for 2009-D1-BX-0104 has been approved. Please access GMS for more information regarding GAN Number 004.

Miller, Katherine (DAT)

From: Ranon Ross
Sent: Thursday, August 19, 2010 12:50 PM
To: Carlos Serrano-Quan
Cc: agilbert@fsasf.org; Joanna Hernandez; katherine.miller@sfgov.org; lgoodspeed@fsasf.org; Melissa Moore; Sharon Owsley
Subject: Re: Internship Opportunity & Letter of Intent from Shamyka Sutton
Attachments: Proposal for Psychological Services.doc; Shamyka Sutton CV - Final.doc

Carlos,

I am intrigued about help, but very concerned about the role they can play in Back On Track. I believe we need to have a Manager's meeting with DA, GW and FSA to discuss pros and cons before moving forward. Can we please set a time to meet and discuss the issue thoroughly? Al can we meet at your place since you have the most space with privacy?

Ranon

Office of District Attorney, Kamala Harris
Ranon E. Ross, Sr.
850 Bryant Street, Rm 310
San Francisco, Ca. 94103
Email: ranon.ross@sfgov.org
415-553-1754- Office
415-553-9665- Direct
415-553-9700-Fax
415-756-1751- Cell

"Carlos Serrano-Quan" <csquan@sfgoodwill.org>

08/19/2010 10:16 AM

To: <katherine.miller@sfgov.org>, <Ranon.Ross@sfgov.org>, "Sharon Owsley" <Sharon.Owsley@sfgov.org>, "Joanna Hernandez" <JHernandez@sfgoodwill.org>, <agilbert@fsasf.org>
cc: "Melissa Moore" <mmoore@fsasf.org>, <lgoodspeed@fsasf.org>
Subject: Internship Opportunity & Letter of Intent from Shamyka Sutton

Hi Back on Track Team:

I have interviewed a doctoral student intern, and am interested in having her meet with our entire team (please view attachments). She is a doctoral candidate at Palo Alto University, and she can provide the following:

- Begin anytime, 2-days/16 hrs per week, at least one year (trial phase)
- She has worked with homeless veteran's at Goodwill Silicon Valley
- She attends Palo Alto University, and they can provide interns in the future

- She can provide one-on-one and group counseling sessions, especially interested in Cognitive Behavioral Therapy
- She can be supervised by me or a designee at FSA.

Please share with me your thoughts as I am very interested in bringing her in.

From: Shamyka Sutton [<mailto:shamyka.sutton@gmail.com>]

Sent: Wednesday, June 16, 2010 12:28 PM

To: Carlos Serrano-Quan

Subject: Letter of Intent

Hello Carlos,

Here is a letter of intent for the proposal I made to you in regards to adding psychological services to the BOT program. I have also attached my CV.

By the way, what degree is that you hold, so that I may ask my director if it is ok to work under it?

Let me know if you need anything else.

--

Shamyka Sutton
Doctoral Student of Clinical Psychology
Palo Alto University

Judicial Doctoral Student
Abraham Lincoln Law School

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Thursday, August 12, 2010 2:23 PM
To: Dario Sanchez; Sonia Worley; Marie-Claire Balea; Rosalinda De La Rosa; Tasheena Fullilove
Cc: Sonia Worley; Ranon.Ross@sfgov.org; katherine.miller@sfgov.org; Carlos Serrano-Quan
Subject: Revised Certificate
Attachments: participant of the month.pub

Joanna Hernandez

Back on Track ~ Criminal Justice Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street, Suite 460
San Francisco, CA 94103
(415) 575-2190 Direct
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(415) 575-4545 Fax
<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

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Miller, Katherine (DAT)

From: Carlos Serrano-Quan
Sent: Thursday, August 12, 2010 12:56 PM
To: Sharon Owsley; Ranon.Ross@sfgov.org; katherine.miller@sfgov.org; Joanna Hernandez
Subject: DA Monthly Report July 2010
Attachments: DA-BOT Monthly Report (July 2010).docx; Main Master List July 2010.xlsx

Hello Team,

Attached is the July 2010 BOT Monthly report and Master List. If you have any questions, please don't hesitate to contact us.

Carlos Serrano-Quan, M.S.W.
Director of People Services
Goodwill Industries of San Francisco, San Mateo, and Marin
1500 Mission Street
San Francisco, CA 94103
Tel: 415.575.2105
Fax: 415.575.4545
csquan@sfgoodwill.org

Miller, Katherine (DAT)

From: Sharon Owsley/DA/SFGOV
Sent: Thursday, August 12, 2010 11:57 AM
To: jhernandez@sfgoodwill.org
Cc: Ranon Ross
Subject: addition to 30 day contract
Attachments: Graduate or Terminate 30.doc

Hello Joanna

Please see below email. This will help you track what changes I had sent Sonia when trying to clarify what happened.

Sharon O

----- Forwarded by Sharon Owsley/DA/SFGOV on 08/12/2010 11:53 AM -----

Sharon Owsley/DA/SFGOV	Tosonia worley
08/09/2010 03:50 PM	cc
Subjectnew version of 30 day contract	

sonia, review and add the terms and conditions clause included at the bottom of the contract and send it back for my review. (See attached file: *Graduate or Terminate 30.doc*)

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Tuesday, August 10, 2010 2:41 PM
To: katherine.miller@sfgov.org
Cc: Carlos Serrano-Quan
Subject: RE: Question re June billing

Will do and sorry

Joanna Hernandez

Back on Track ~ Criminal Justice Manager

Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street, Suite 460

San Francisco, CA 94103
(415) 575-2190 Direct

(415) 575-4500 Main

(415) 575-4545 Fax

<http://www.sfgoodwill.org>

Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Tuesday, August 10, 2010 1:21 PM
To: Joanna Hernandez
Cc: Carlos Serrano-Quan
Subject: RE: Question re June billing

Okay. Unfortunately I checked with our Finance Dept and they said that Goodwill needs to resubmit a corrected invoice that does not include this item. Thanks.

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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(s) named above. This message may be an attorney-client communication and as such privileged and confidential. If you are not an intended recipient, you may not review, copy or distribute this message. If you have received this communication in error, please notify us immediately by e-mail and delete the original message.

"Joanna
Hernandez"
<JHernandez@sfgoo
To dwill.org> <katherine.miller@sfgov.org>
cc
08/05/2010 02:19 "Carlos Serrano-Quan"
PM <csquan@sfgoodwill.org>
Subject
RE: Question re June billing

Sorry I looked into it and it should have not been billed to DA please send it back...

Sorry I thought it was the Friday we had a Grad meeting

Joanna Hernandez

Back on Track ~ Criminal Justice Manager

Goodwill Industries of San Francisco, San Mateo and Marin Counties

1663 Mission Street, Suite 460

San Francisco, CA 94103
(415) 575-2190 Direct

(415) 575-4500 Main

(415) 575-4545 Fax

<http://www.sfgoodwill.org>

Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Wednesday, August 04, 2010 5:07 PM
To: Joanna Hernandez
Subject: Question re June billing

Hi Joanna,

I am reviewing the invoice & documentation for June and there is a receipt from Jitters & Shakes for another "fiesta afternoon meeting" platter for an event on July 9. Please provide written information (i.e. a response to this email) regarding what this food was for.

Thanks,

Katy

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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Miller, Katherine (DAT)

From: Rafael Vizcarra
Sent: Tuesday, August 10, 2010 12:23 PM
To: katherine.miller@sfgov.org
Cc: Sheila.Arcelona@sfgov.org
Subject: Re: CTO invoices for July
Attachments: BOT Albert Filipe salary breakdown July 2010.pdf

Hi Katherine,

Here's Albert Felipe's salary breakdown for July.

We printed his check stubs.

Thank you so much,

Rafi Vizcarra
Accounting Manager
415-503-4170 off
415-503-0970 fax

On Tue, Aug 10, 2010 at 11:14 AM, <katherine.miller@sfgov.org> wrote:

Hi Rafi,
I don't see the payroll for Albert attached to the invoice.
Thanks,
Katy

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

This e-mail message is intended only for the personal use of the recipient (s) named above. This message may be an attorney-client communication and as such privileged and confidential. If you are not an intended recipient, you may not review, copy or distribute this message. If you have received this communication in error, please notify us immediately by e-mail and delete the original message.

Rafael Vizcarra
<rvizcarra@newamerica.org>

To

Sheila Arcelona
08/09/2010 06:32 <Sheila.arcelona@sfgov.org>,
PM Katherine Miller
<katherine.miller@sfgov.org>,
Albert Felipe
<afelipe@newamericamedia.org>,
Noureddine Amari
<namari@newamericamedia.org>
cc

Subject
CTO invoices for July

Hi Shiela,

Sorry about the previous invoice I sent you.

Here's the 2 invoices for BOT and CTO. Please

let me know if you need anything else.

Thank you so much.


Rafi Vizcarra
Accounting Manager
415-503-4170 off
415-503-0970 fax
(See attached file: BOT July invoice 8-9-10.xls)(See attached file: CTO
July invoice 8-9-10.xls)(See attached file: CTO Stipends Report -
8-4-10.xls)(See attached file: CTO Catering invoices.pdf)

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Friday, August 06, 2010 10:10 AM
To: L B
Cc: Katherine Miller
Subject: Re: July BOT Invoice

Unfortunately they are not readily identifiable.

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

 L B ---08/06/2010 10:09:07 AM---Hi S- i believe the stipends and food are for CTO and can be paid with asset forfeiture. I think th othr costs are bot grad scr

L B
<sfda.community@gmail.com>

To "Sheila.Arcelona@sfgov.org"
<Sheila.Arcelona@sfgov.org>

08/06/2010 10:09 AM

cc Katherine Miller <katherinc.miller@sfgov.org>

Subject: Re: July BOT Invoice

Hi S- i believe the stipends and food are for CTO and can be paid with asset forfeiture. I think th othr costs are bot grad services. Tx lb

Sent from my iPhone

On Aug 6, 2010, at 8:59 AM, Sheila.Arcelona@sfgov.org wrote:

> Hi there, unfortunately they did not submit two separate invoices as we
> asked them to, but one. I'm going to see if we can pay it as is - if not,
> I'll let you know.

>
> Sheila Arcelona
> Finance & Administration
> San Francisco District Attorney's Office
> 850 Bryant Street, Room 305
> San Francisco, CA 94103
> Desk: (415) 734-3018
> Fax: (415) 553-9700

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>
> L B
> <sfda.community@g

> mail.com> To

> "Sheila.Arcelona@sfgov.org"

> 08/05/2010 05:32 <Sheila.Arcelona@sfgov.org>

> PM cc

> Katherine Miller

> <katherine.miller@sfgov.org>

> Subject

> Re: July BOT Invoice

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> Hi S- i lft signed invoice w back up n ur chair.

>

> KT- i turned in ur timesheet

>

> See u gals next Tues!:)

>

> Sent from my iPhone

>

> On Aug 5, 2010, at 3:58 PM, Sheila.Arcelona@sfgov.org wrote:

>

>>

>>

>> Hi LB, can you approve? thanks!

>>

>> Sheila Arcelona

>> Finance & Administration

>> San Francisco District Attorney's Office

>> 850 Bryant Street, Room 305

>> San Francisco, CA 94103

>> Desk: (415) 734-3018

>> Fax: (415) 553-9700

>> ----- Forwarded by Sheila Arcelona/DA/SFGOV on 08/05/2010 03:58 PM -----

>>

>> Rafael Vizcarra

>

>> <rvizcarra@newame

>

>> ricamedia.org> To

>

>> Sheila Arcelona

>

>> 08/05/2010 03:36 <Sheila.arcelona@sfgov.org>,

>

>> PM Katherine Miller

>

>> <katherine.miller@sfgov.org>

>

>> cc

>

>> Albert Felipe

>

>> <afelipe@newamericamedia.org>

>

>> Subject

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>> July BOT Invoice
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>> Hi Sheila,
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>> Here's our July invoice which includes the Stipends paid and catering
>> invoices.
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>> Please let me know if you need any else.
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>> Thank you so much.
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>> Rafi Vizcarra
>> Accounting Manager
>> 415-503-4170 off
>> 415-503-0970 fax
>>
>>
>>
>> (See attached file: BOT July Invoice.xls) (See attached file: BOT Catering
>> invoices.pdf)
>> <BOT July Invoice.xls>
>> <BOT Catering invoices.pdf>
>
>

Miller, Katherine (DAT)

From: L B
Sent: Friday, August 06, 2010 10:09 AM
To: Sheila.Arcelona@sfgov.org
Cc: Katherine Miller
Subject: Re: July BOT Invoice

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Sent from my iPhone

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> Hi there, unfortunately they did not submit two separate invoices as
> we asked them to, but one. I'm going to see if we can pay it as is -
> if not, I'll let you know.

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> Sheila Arcelona
> Finance & Administration
> San Francisco District Attorney's Office
> 850 Bryant Street, Room 305
> San Francisco, CA 94103
> Desk: (415) 734-3018
> Fax: (415) 553-9700

>

>

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> L B
> <sfda.community@g
> mail.com> To
> "Sheila.Arcelona@sfgov.org"
> 08/05/2010 05:32 <Sheila.Arcelona@sfgov.org>
> PM cc
> Katherine Miller
> <katherine.miller@sfgov.org>
> Subject
> Re: July BOT Invoice

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> Hi S- i lft signed invoice w back up on ur chair.

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>> Sheila Arcelona
>> Finance & Administration
>> San Francisco District Attorney's Office
>> 850 Bryant Street, Room 305
>> San Francisco, CA 94103
>> Desk: (415) 734-3018
>> Fax: (415) 553-9700
>> ----- Forwarded by Sheila Arcelona/DA/SFGOV on 08/05/2010 03:58 PM
>> -----
>>
>> Rafael Vizcarra
>
>> <rvizcarra@newame
>
>> ricamedia.org> To
>
>> Sheila Arcelona
>
>> 08/05/2010 03:36 <Sheila.arcelona@sfgov.org>,
>
>> PM Katherine Miller
>
>> <katherine.millier@sfgov.org>
>
>>
>> cc
>
>> Albert Felipe
>
>> <afelipe@newamericamedia.org>
>
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>> Subject
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>> July BOT Invoice
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>> Please let me know if you need any else.
>>
>> Thank you so much.
>>
>>
>> Rafi Vizcarra
>> Accounting Manager
>> 415-503-4170 off
>> 415-503-0970 fax
>>
>>
>>
>> (See attached file: BOT July Invoice.xls)(See attached file: BOT
>> Catering
>> invoices.pdf)
>> <BOT July Invoice.xls>
>> <BOT Catering invoices.pdf>
>
>

Miller, Katherine (DAT)


From: Sheila Arcelona
Sent: Friday, August 06, 2010 9:55 AM
To: Rafael Vizcarra
Cc: Albert Felipe; Katherine Miller
Subject: Re: July BOT Invoice
Attachments: BOT Catering invoices.pdf; BOT July Invoice.xls

Hi Rafi,

I thought you were going to submit two separate invoices, one for BOT and one for CTO? That would make it easier for us to pay them.

Thanks.

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

 Rafael Vizcarra ---08/05/2010 03:36:04 PM---Hi Sheila,

Rafael Vizcarra
<rvizcarra@newamericamedia.org>

08/05/2010 03:36 PM

To: Sheila Arcelona <Sheila.arcelona@sfgov.org>, Katherine Miller <katherine.miller@sfgov.org>

cc: Albert Felipe <afelipe@newamericamedia.org>

Subject: July BOT Invoice

Hi Sheila,

Here's our July invoice which includes the Stipends paid and catering invoices.

Please let me know if you need any else.

Thank you so much.

Rafi Vizcarra
Accounting Manager
415-503-4170 off
415-503-0970 fax

(See attached file: BOT July Invoice.xls)(See attached file: BOT Catering invoices.pdf)

Miller, Katherine (DAT)

From: L B
Sent: Thursday, August 05, 2010 5:32 PM
To: Sheila.Arcelona@sfgov.org
Cc: Katherine Miller
Subject: Re: July BOT Invoice

Hi S- I lft signed invoice w back up on ur chair.

KT- i turned in ur timesheet

See u gals next Tues!:)

Sent from my iPhone

On Aug 5, 2010, at 3:58 PM, Sheila.Arcelona@sfgov.org wrote:

>
>
> Hi LB, can you approve? thanks!
>
> Sheila Arcelona
> Finance & Administration
> San Francisco District Attorney's Office
> 850 Bryant Street, Room 305
> San Francisco, CA 94103
> Desk: (415) 734-3018
> Fax: (415) 553-9700
> ----- Forwarded by Sheila Arcelona/DA/SFGOV on 08/05/2010 03:58 PM
> -----
>
> Rafael Vizcarra
> <rvizcarra@newame
> ricamedia.org> To
> Sheila Arcelona
> 08/05/2010 03:36 <Sheila.arcelona@sfgov.org>,
> PM Katherine Miller
> <katherine.miller@sfgov.org>
> cc
> Albert Felipe
> <afelipe@newamericamedia.org>
> Subject
> July BOT Invoice
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> Rafi Vizcarra
> Accounting Manager
> 415-503-4170 off
> 415-503-0970 fax
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> (See attached file: BOT July Invoice.xls)(See attached file: BOT
> Catering
> invoices.pdf)
> <BOT July Invoice.xls>
> <BOT Catering invoices.pdf>

Miller, Katherine (DAT)

From: Rafael Vizcarra
Sent: Thursday, August 05, 2010 3:36 PM
To: Sheila Arcelona; Katherine Miller
Cc: Albert Felipe
Subject: July BOT Invoice
Attachments: BOT July Invoice.xls; BOT Catering invoices.pdf

Hi Sheila,

Here's our July invoice which includes the Stipends paid and catering invoices.

Please let me know if you need any else.

Thank you so much.

Rafi Vizcarra
Accounting Manager
415-503-4170 off
415-503-0970 fax

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Thursday, August 05, 2010 2:21 PM
To: katherine.miller@sfgov.org
Cc: Carlos Serrano-Quan
Subject: RE: Question re June billing

Sorry I looked into it and it should have not been billed to DA please send it back...

Sorry I thought it was the Friday we had a Grad meeting

Joanna Hernandez

Back on Track ~ Criminal Justice Manager

Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street, Suite 460

San Francisco, CA 94103
(415) 575-2190 Direct

(415) 575-4500 Main

(415) 575-4545 Fax

<http://www.sfgoodwill.org>

Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.

-----Original Message-----

From: katherine.miller@sfgov.org [mailto:katherine.miller@sfgov.org]
Sent: Wednesday, August 04, 2010 5:07 PM
To: Joanna Hernandez
Subject: Question re June billing

Hi Joanna,

I am reviewing the invoice & documentation for June and there is a receipt from Jitters & Shakes for another "fiesta afternoon meeting" platter for an event on July 9. Please provide written information (i.e. a response to this email) regarding what this food was for.
Thanks,

Katy
Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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Miller, Katherine (DAT)

From: gmssuprt@usdoj.gov
Sent: Friday, July 30, 2010 7:54 AM
To: katherine.miller@sfgov.org; kamala.harris@sfgov.org
Subject: Grant Report Number 2: Report Approved

Grant Report Number 2

We have received your Grant Report Number 2 for Award Number 2009-D1-BX-0104. Our review of this report is complete and the Program Office Grant Manager has accepted the PR or Final Report.

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Tuesday, July 27, 2010 11:14 AM
To: Homaira Khalji
Cc: Abby.barnes@vanderbilt.edu; adrlo; [REDACTED]
christopher@grooveworx.com; [REDACTED]m; Fisher, Wendy J.; [REDACTED]
[REDACTED]johnavne@indiana.edu;
[REDACTED]Sharon.Owsley@sfgov.org;
Stephanie Ngai; [REDACTED] Katherine Miller
Subject: Re: BOT GRADUATION

Hi Everyone,

I just want to echo Homaira's shout out for your amazing work at the Back on Track graduation. The DA was extremely pleased with the event and others have told me this was one of the most memorable celebrations ever - we couldn't have done it without you!

In the next week or so, the Back on Track team wants to do a more formal thank you - likely in the way of getting together for food or treats :)


Stay tuned.

A special thank you to Homaira as well for playing a very important point person role!

Best,

Lauren

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

 Homaira Khalji ---07/26/2010 05:30:59 PM---Hi again, I hope everyone is doing well. On behalf of the District Attorney, everyone

From: Homaira Khalji [REDACTED]
To: "Fisher, Wendy J." <Fisherw@uchastings.edu> [REDACTED]
[REDACTED] adrlo <adrlo@ucdavis.edu>, Abby.barnes@vanderbilt.edu, [REDACTED]
[REDACTED]johnavne@indiana.edu, christopher@grooveworx.com

Cc: Sharon.Owsley@sfgov.org, Lauren.Bell@sfgov.org, [REDACTED]
Date: 07/26/2010 05:30 PM
Subject: BOT GRADUATION

Hi again,

I hope everyone is doing well. On behalf of the District Attorney, everyone at Back on Track and myself, I would like to thank you all for your indispensable help. You guys were vital to the success of the event! I might have forgotten some people on the email thread, so if you see anyone that was at the event and not on the list, please tell them thank you from me as well. I hope you all enjoyed at least some part of the graduation. See you around!

Best,
Homaira

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Monday, July 26, 2010 4:24 PM
To: csquan@sfgoodwill.org
Cc: Katherine Miller
Subject: Transportation - Black Prosecutors and BOT Graduation

Hi Los - thanks for your willingness to help us appropriately reimburse the vendor that provided transportation for the black prosecutors to the BOT graduation.

I will give you a hard reimbursement figure and invoice hopefully within the next day.

Katy is on vacation this week, so we may have to wait until next week to finalize what a forthcoming budget mod could look like.

Thanks! Look forward to doing business with you ;)

LB

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Rafael Vizcarra
Sent: Thursday, July 22, 2010 4:45 PM
To: Sheila.Arcelona@sfgov.org
Cc: Albert Felipe; Katherine Miller
Subject: Re: Inv # 4790 for B O T April & Maiy
Attachments: BOT Albert Filipe Salary breakdown for Junel.pdf; BOT June invoice.xls

Hi Sheila,

Here's our invoice for the month of June. Please let me know if you need anything else.

Thank you so much,

Rafi Vizcarra
Accounting Manager
415-503-4170

On Thu, Jul 22, 2010 at 2:12 PM, <Sheila.Arcelona@sfgov.org> wrote:
Hi Rafi,
We need to receive your June invoice ASAP. Can you please send us an electronic version and put the original in the mail!? Thanks!

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

Rafael Vizcarra
<rvizcarra@newamericamedia.org>
To
Katherine Miller
07/14/2010 02:48 PM <katherine.miller@sfgov.org>,
Sheila Arcelona
<Sheila.arcelona@sfgov.org>
cc
Albert Felipe
<afelipe@newamericamedia.org>
Subject
Inv # 4790 for B O T April & Maiy

Hi Kathy,

Is there any chance we can get the check by this Friday for the above invoice?

A little short in our payroll.

Thanks so much.

Rafi Vizcarra
Accounting Manager

Miller, Katherine (DAT)

From: Rafael Vizcarra
Sent: Thursday, July 22, 2010 4:45 PM
To: Sheila.Arcelona@sfgov.org
Cc: Albert Felipe; Katherine Miller
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Accounting Manager
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Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

Rafael Vizcarra
<rvizcarra@newamerica.org>
07/14/2010 02:48 PM
Katherine Miller
<katherine.miller@sfgov.org>,
Sheila Arcelona
<Sheila.arcelona@sfgov.org>
cc
Albert Felipe
<afelipe@newamerica.org>
Subject
Inv # 4790 for B O T April & Maiy

Hi Kathy,

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A little short in our payroll.

Thanks so much.

Rafi Vizcarra
Accounting Manager

Miller, Katherine (DAT)

From: Nan Cramer
Sent: Thursday, July 22, 2010 11:25 AM
To: katherine.miller@sfgov.org; Sheila.Arcelona@sfgov.org
Cc: Carlos Serrano-Quan; Herbert Lee
Subject: GW BOT SFDA June 2010 Invoice Scan
Attachments: GW BOT SFDA June 2010 invoice scan.pdf

Please find attached the document we've been e-mailing about! Thank you for prompting us to track it down and for your patience. Herbert will also submit the original per his usual submittal method.

Thanks very much, Nan

Nan Cramer
Grants Specialist
Goodwill Industries of San Francisco
San Mateo and Marin Counties, Inc.
1570 Mission St.
San Francisco, CA 94103
415.575.2187
ncramer@sfgoodwill.org
www.sfgoodwill.org

Miller, Katherine (DAT)

From: Erica Derryck/DA/SFGOV
Sent: Wednesday, July 21, 2010 8:00 PM
To: Erica Derryck
Subject: MEDIA ADVISORY: 14 New Graduates of Public-private Partnership that Cuts Crime and Saves Money

MEDIA ADVISORY

FOR IMMEDIATE RELEASE

July 21, 2010

Contact:

Erica Derryck, DA Harris' Office, (415) 553-1167

14 New Graduates of DA-led Public-private Partnership that Cuts Crime and Saves Money

DA Harris' Innovative Back on Track Initiative featured as part of National Prosecutors Conference

Who: Kamala D. Harris, San Francisco District Attorney

Deborah Alvarez-Rodriguez, President & CEO of Goodwill Industries of San Francisco, San Mateo & Marin Counties

Back on Track Program Participants and their families

Prosecutors from across the US attending the National Black Prosecutors Association's 27th Annual Conference

What: Ceremony to announce the completion of the *Back on Track* reentry program by young adult first-time, non-violent drug offenders.

Prosecutors from across the country will attend the ceremony as part of their participation in the 27th Annual National Black Prosecutors Association Conference where DA Harris' "Smart on Crime" Initiative *Back on Track* is being featured as a proven crime-prevention model for communities across the United States. The National Black Prosecutors Association Conference is being hosted by the San Francisco District Attorney Kamala D. Harris' Office in conjunction with prosecutors from across the Bay Area.

Where: Civil Court House

400 McAllister Street, Jury Assembly Room 007, San Francisco, CA

When: 5:30 PM, Thursday, July 22, 2010

About *Back on Track*

Back on Track combines accountability with opportunity to ensure that first-time, nonviolent drug offenders are held responsible and become self-sufficient. In *Back on Track*, offenders plead guilty and commit to strict court supervision as they complete an intensive personal responsibility program. They are trained for a job, go back to school, get current with child support payments, enroll in parenting classes, and become positive contributors in their communities. The program is run by the San Francisco District Attorney's Office in

partnership with Goodwill Industries, the Family Service Agency, New American Media..

Pioneered by DA Harris four years ago, Back on Track has shown impressive results. Less than 10 percent of Back on Track graduates have re-offended compared to a 54 percent average statewide recidivism rate for the same population of offenders. Back on Track has achieved this success at a fraction of the cost of traditional corrections approaches. Back on Track costs about \$5,000 annually per participant, compared to \$35,000 to \$50,000 for jail or prison.

It has been selected as a national model by the National District Attorney's Association and held up as a model of an innovative and cost-effective criminal justice program by the United States Department of Justice. Back on Track demonstrates that preventing recidivism is both viable and an effective use of resources.

####

Erica Terry Derryck
Director of Communications
Office of District Attorney Kamala D. Harris
850 Bryant Street, Third Floor
San Francisco, CA 94103
415-553-1167 phone
415-740-5134 cell
415-553-1737 fax
erica.derryck@sfgov.org

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Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Tuesday, July 20, 2010 4:47 PM
To: Rafael Vizcarra
Cc: Albert Felipe; Katherine Miller
Subject: June invoice?


Hi Rafi,

Can you please submit your June invoice to us ASAP? The City is closing the fiscal year that ended June 30 and we have to pay any outstanding invoices by next week.

Thank you for your help!

Sheila

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

 Rafael Vizcarra ---07/14/2010 02:48:36 PM---Hi Kathy,

Rafael Vizcarra
<rvizcarra@newamericamedia.org>

07/14/2010 02:48 PM

ToKatherine Miller <katherine.miller@sfgov.org>,
Sheila Arcelona <Sheila.arcelona@sfgov.org>

ccAlbert Felipe <afelipe@newamericamedia.org>

SubjectInv # 4790 for B O T April & Maiy

Hi Kathy,

Is there any chance we can get the check by this Friday for the above invoice?

A little short in our payroll.

Thanks so much.

Rafi Vizcarra
Accounting Manager

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Tuesday, July 20, 2010 4:45 PM
To: Carlos Serrano-Quan
Cc: Katherine Miller
Subject: Goodwill invoices thru June 30

Hi Carlos,

The fiscal year ended June 30 is closing. If Goodwill has not yet invoiced for June 2010, please do so ASAP. We have to process any payment by next week, before the City closes that year.

Thanks for your help!

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Wednesday, July 21, 2010 12:12 PM
To: Ranon Ross; Sharon Owsley; Lauren.Bell@sfgov.org
Cc: Carlos Serrano-Quan; Deborah Alvarez-Rodriguez; Erin Hirsch; Katherine Miller; Sharon Woo
Subject: Ghirardelli Chocolate

[REDACTED] (NOT GRADUATE) donated over 100 chocolates for the graduation . 😊

Joanna Hernandez

Back on Track ~ Criminal Justice Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street, Suite 460
San Francisco, CA 94103
(415) 575-2190 Direct
(415) 575-4500 Main
(415) 575-4545 Fax
<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.


Miller, Katherine (DAT)

From: Seth Steward
Sent: Tuesday, July 27, 2010 1:55 PM
To: Lauren Bell/DA/SFGOV
Cc: Katherine Miller
Subject: Re: BOT/NBPA Transportation

Sounds good to me. Please pay Marin Airporter directly. Thanks much.

Seth

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 Lauren Bell---07/27/2010 11:52:31 AM---Hey Seth, Confirming the agreement for BOT to pay \$645 towards the 7/22

Lauren Bell/DA/SFGOV	ToSeth Steward <Seth.Steward@sfgov.org>
07/27/2010 11:52 AM	ccKatherine Miller/DA/SFGOV@SFGOV
	SubjectBOT/NBPA Transportation

Hey Seth,

Confirming the agreement for BOT to pay \$645 towards the 7/22 transportation costs, and that we will pay Marin Airporter directly. If Maria would prefer that the transportation reimbursement goes to NBPA, please advise asap.

Will get back to you with info from marin airporter and when the \$645 will be available.

Thanks!

L

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322

San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Tuesday, July 27, 2010 12:49 PM
To: csquan@sfgoodwill.org
Cc: Katherine Miller
Subject: Fw: Transportation - Black Prosecutors and BOT Graduation
Attachments: BOTGraduation_NBPAConference_TransportationCosts.pdf

(See attached file: BOTGraduation_NBPAConference_TransportationCosts.pdf)

Hi Los,

Attached is an invoice for Marin Airporter. Back on Track is responsible for paying \$645 of the \$1.503 total (NBPA Conference will pay the balance).

Per our previous convo, can Goodwill cut a check for \$645 made out to **Marin Charter and Tours**?

I can provide more background information as requested. Please let me know if you have questions and how soon you think a check can be cut.

Many many thanks!

Lauren

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

----- Forwarded by Lauren Bell/DA/SFGOV on 07/27/2010 12:48 PM -----

From: Lauren Bell/DA/SFGOV
To: csquan@sfgoodwill.org
Cc: Katherine Miller/DA/SFGOV@SFGOV
Date: 07/26/2010 04:24 PM

Subject: Transportation - Black Prosecutors and BOT Graduation

Hi Los - thanks for your willingness to help us appropriately reimburse the vendor that provided transportation for the black prosecutors to the BOT graduation.

I will give you a hard reimbursement figure and invoice hopefully within the next day.

Katy is on vacation this week, so we may have to wait until next week to finalize what a forthcoming budget mod could look like.

Thanks! Look forward to doing business with you ;)

LB

Lauren Bell, MPA
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850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Tuesday, July 27, 2010 11:52 AM
To: Seth Steward
Cc: Katherine Miller
Subject: BOT/NBPA Transportation

Hey Seth,

Confirming the agreement for BOT to pay \$645 towards the 7/22 transportation costs, and that we will pay Marin Airporter directly. If Maria would prefer that the transportation reimbursement goes to NBPA, please advise asap.

Will get back to you with info from marin airporter and when the \$645 will be available.

Thanks!

L

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org


Miller, Katherine (DAT)

From: Eugene Clendinen
Sent: Tuesday, July 20, 2010 11:49 AM
To: Lauren Bell/DA/SFGOV
Cc: Katherine Miller; Rey Salonga
Subject: Re: Elite Repro
Attachments: SFDA-Lauren BOT.xls

Purchase order number: DPDA11000056

Eugene G. Clendinen
Chief Financial Officer
Office of District Attorney Kamala D. Harris
850 Bryant Street, Rm 313
San Francisco, CA 94103
Phone: (415) 553-1895
Fax: (415) 553-9700
Eugene.Clendinen@sfgov.org

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 Lauren Bell---07/16/2010 03:58:07 PM---This is Elite Repro's estimate for the PO set up. Let me know if questions.

**Lauren
Bell/DA/SFGOV**

To Eugene Clendinen/DA/SFGOV@SFGOV

07/16/2010 03:58
PM

cc Katherine Miller/DA/SFGOV@SFGOV, Rey
Salonga/DA/SFGOV@SFGOV

Subject

Re: Elite Repro



(See attached file: SFDA-Lauren BOT.xls)


This is Elite Repro's estimate for the PO set up.

Let me know if questions.

Thanks,

LB

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

 Eugene Clendinen---07/15/2010 08:25:24 PM---Approved. -----Original Message-----

From: Eugene Clendinen/DA/SFGOV
To: Lauren Bell/DA/SFGOV@SFGOV
Cc: Katherine Miller/DA/SFGOV@SFGOV, Rey Salonga/DA/SFGOV@SFGOV
Date: 07/15/2010 08:25 PM
Subject: Re: Elite Repro

Approved.

-----Original Message-----

From: Lauren Bell
To: Eugene Clendinen
Cc: Katherine Miller
Cc: Rey Salonga
Subject: Elite Repro
Sent: Jul 15, 2010 16:31

Hi Eugene,

Can you review/approve these elite expenses for nbpa conference and back on track graduation. we will charge them to the BOT DOJ replication grant:

- 1) Color Flyers - .85 X 250 = \$212.50
- 2) Back on Track Replication Primer - 1.20 per packet of 13 pages = \$300
- 3) Graduation Brochure = .35 X 200 copies = \$70

Total: \$582.50

Elite will send over an official estimate for PO set up in the morning. However i understand that Rey is out and wanted to get the approval process moving.

Please let me know if you have any questions.

Thanks,

Lauren

Lauren Bell, MPA
Community Initiatives Director
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Fax: (415) 553-9700
Email: lauren.bell@sfgov.org


Eugene Clendinen
Chief Financial Officer
Office of the District Attorney Kamala D. Harris
850 Bryant Street, Suite 313
San Francisco, CA, 94103

Miller, Katherine (DAT)

From: Sheila Arcelona
Sent: Wednesday, July 14, 2010 4:47 PM
To: Katherine Miller
Subject: Re: Fw: Inv # 4790 for B O T April & Maiy

Hi Katy, Samir does not have any invoices from PNS. Can you please resubmit? Also, they had a zero balance after the March invoice, so the mod we got from Lauren has to be approved before we can cut them a check. In other words, there is no way we can get them a check by Friday : (

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
850 Bryant Street, Room 305
San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

 Katherine Miller---07/14/2010 04:09:08 PM---Hi there, I believe I did approve and submit it before I went on vacation. Let me know if you need me to resubmit. Katherine W

**Katherine
Miller/DA/SFGOV**

ToSheila Arcelona/DA/SFGOV@SFGOV

07/14/2010 04:09
PM

cc

Subject


Re: Fw: Inv # 4790 for B O T April & Maiy



Hi there, I believe I did approve and submit it before I went on vacation. Let me know if you need me to resubmit.

Katherine Weinstein Miller
San Francisco District Attorney's Office
850 Bryant Street, Room 322
San Francisco, CA 94103
P: (415) 553-1110
F: (415) 553-9700

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 Sheila Arcelona---07/14/2010 03:43:47 PM---I can't recall, did this get submitted to Finance? Sheila Arcelona

**Sheila
Arcelona/DA/SFGOV**

ToKatherine Miller/DA/SFGOV@SFGOV

07/14/2010 03:43 PM

cc

SubjectFw: Inv # 4790 for B O T April & Maiy

I can't recall, did this get submitted to Finance?

Sheila Arcelona
Finance & Administration
San Francisco District Attorney's Office
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San Francisco, CA 94103
Desk: (415) 734-3018
Fax: (415) 553-9700

----- Forwarded by Sheila Arcelona/DA/SFGOV on 07/14/2010 03:43 PM -----

Rafael Vizcarra
<rvizcarra@newamericamedia.org>

ToKatherine Miller <katherine.miller@sfgov.org>,
Sheila Arcelona <Sheila.arcelona@sfgov.org>

07/14/2010 02:48 PM

ccAlbert Felipe <afelipe@newamericamedia.org>

SubjectInv # 4790 for B O T April & Maiy

Hi Kathy,

Is there any chance we can get the check by this Friday for the above invoice?

A little short in our payroll.

Thanks so much.

Rafi Vizcarra
Accounting Manager

Miller, Katherine (DAT)

From: Rafael Vizcarra
Sent: Wednesday, July 14, 2010 2:48 PM
To: Katherine Miller; Sheila Arcelona
Cc: Albert Felipe
Subject: Inv # 4790 for B O T April & Maiy

Hi Kathy,

Is there any chance we can get the check by this Friday for the above invoice?

A little short in our payroll.

Thanks so much.

Rafi Vizcarra
Accounting Manager

Miller, Katherine (DAT)

From: Lauren Bell/DA/SFGOV
Sent: Wednesday, July 14, 2010 1:10 PM
To: Samir Sakkal
Cc: Sheila Arcelona; Katherine Miller
Subject: Staples Order for BOT Certificates/Portfolios
Attachments: Staples_BOTGRAD_SuppliesOrder_July132010.pdf

(See attached file: Staples_BOTGRAD_SuppliesOrder_July132010.pdf)

Hi Samir, Attached is the pdf for my staples order.

It will be charged to the BOT earmark grant.

Please let me know if you have questions.

Thanks for your help,

Lauren

Lauren Bell, MPA
Community Initiatives Director
Office Of The District Attorney Kamala D. Harris
850 Bryant Street, Room 322
San Francisco, CA 94103
Ph: (415) 553-4919
Fax: (415) 553-9700
Email: lauren.bell@sfgov.org

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Monday, July 12, 2010 3:40 PM
To: All Goodwill Staff
Cc: Sharon Owsley; Ranon.Ross@sfgov.org; Katherine Miller; Lauren Bell
Subject: New Staff to the GW family

Please join me in welcoming Marie-Claire Balea to the Back on Track team. She will be with us while Isabel Perez in on Maternity leave. She can be reached at extension 4538.

Joanna Hernandez

Back on Track ~ Criminal Justice Manager
Goodwill Industries of San Francisco, San Mateo and Marin Counties
1663 Mission Street, Suite 460
San Francisco, CA 94103
(415) 575-2190 Direct
(415) 575-4500 Main
(415) 575-4545 Fax
<http://www.sfgoodwill.org>
Email: jhernandez@sfgoodwill.org

We create solutions to poverty through the businesses we operate.

Miller, Katherine (DAT)

From: Joanna Hernandez
Sent: Wednesday, July 07, 2010 12:33 PM
To: Katherine Miller; Sharon Owsley; Ranon.Ross@sfgov.org; Carlos Serrano-Quan
Subject: Please see the attach
Attachments: Sanctions Chart 10.8.08.doc

I found it ☺

Joanna Hernandez

Back on Track ~ Criminal Justice Manager

Goodwill Industries of San Francisco, San Mateo and Marin Counties

1663 Mission Street, Suite 460

San Francisco, CA 94103

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